

**MUNICIPAL MINUTES, TOWN OF CHURCH POINT, STATE OF  
LOUISIANA, REGULAR MEETING JUNE 5, 2017**

**ATTENDANCE**

**MAYOR:** Russell Stelly

**CHIEF OF POLICE:** ~~Albert Venable~~, Carl Thibodeaux Assist. Chief

**ALDERMEN:** Errol Comeaux (Ward 5), Robert Dale Wimberley (Ward 4), Gary Duplechin (Ward 3), Joy Daigle (Ward 2), Gene Malbrough (Ward 1)

**ABSENT:** Albert Venable

**ADMINISTRATIVE STAFF:** M. Todd Richard (Municipal Clerk),  
Brad Andrus (Legal Counsel)

**COMMENCEMENT**

**Call to order.**

Mayor Stelly called the Regular Meeting to order.

**Invocation and Pledge of Allegiance**

Invocation was led by Councilmember Wimberley. The Pledge of Allegiance was given by Councilmember Malbrough

**Recognition of Special Guest:**

*None*

**Consider Approval of Revised Agenda:**

*None*

**Reading and approval of the minutes of the previous meeting**

It was moved by Councilmember Comeaux, seconded by Councilmember Duplechin, to accept the minutes as provided.

The vote was as follows:

YEAS: Comeaux, Duplechin, Wimberley, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT:

*Motion approved unanimously.*

## **Old Business**

*None*

## **New Business**

### **1. Engineering Report: Mader Engineering.**

*No Action*

### **2. Municipal Department Reports:**

#### **a. Warrant Officer Dale Thibodeaux Monthly Report**

Statistics for the Warrant/ Narcotics Division for the Month of May 2017 as follows:

20- Bench Warrants resolved by arrest or payment of warrant.

\$ 7,831.50 in currency collected for recovered bench warrants. 3- Bench Warrants

recalled. 3- Credit for Time Served. 10- Misdemeanor and Traffic Citations issued. 10

Drug Cases Completed. Assisted the Church Point Police Dept. with calls needing

assistance. Attended Active Shooter Training in May and became Certified Instructor.

Conducted Training with 6 CPPD Officers on basic active shooter drills. Executed search

warrant on S. Rogers Street where suspect sold marijuana to agents and reported selling

to juveniles. Uploads of arrest made to State and Local Warrant systems.

#### **b. Sewer Dept.: Amend Budget (Utility Fund ) to reflect repairs needed for rebuild of Wild Flower Subdivision Submersible pump, #1 Plant pump and Post Aerator Pump Panel in the amount of 10, 917.21 total.**

It was moved by Councilmember Comeaux, Seconded by Councilmember Malbrough to amend the Utility Fund budget to reflect the requested repairs needed for the sewer pump at Wild Flower Subdivision, and #1 pump and pump panel at the Sewer Plant in the amount of \$ 10, 917.21

*Public Comment offered;*

The vote was as follows:

YEAS: Comeaux, Duplechin, Wimberley, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT:

*Motion approved unanimously.*

#### **c. Request for Quotes results for Demolition of Old City Barn**

Town Counsel Brad Andrus read aloud the Request for Quotes submitted for the demolition of the Old City Barn. Those received were from All American Demolition, Demolition Doctor, and Pellerin & Sons, Inc.

It was moved by Councilmember Wimberley, seconded by Councilmember Daigle after review of quotes to hire All American Demolition to perform the demolition of the Old City Barn for the submitted quote of \$ 19,900.00

*Public Comment offered;*

The vote was as follows:

YEAS: Comeaux, Duplechin, Wimberley, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT:

*Motion approved unanimously.*

**d. Request for Quotes results for Culvert and road repairs on Corporation Street.**

Town Counsel Brad Andrus read aloud the Request for Quotes submitted for the Culvert replacement and road repair on Corporation Street. Those received were from EL Habetz Builders, Inc., Treemark Services LLC, and Cowboys Boring & Construction, LLC.

It was moved by Councilmember Daigle, seconded by Councilmember Wimberley after review of quotes to hire Cowboy Boring & Construction, LLC to perform the Culvert and road repair project on Corporation Street for the submitted quote of \$ 11,540.00

*Public Comment offered;*

The vote was as follows:

YEAS: Comeaux, Duplechin, Wimberley, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT:

*Motion approved unanimously.*

**3. Legal**

**Resolutions:**

**a. Resolution for the 2018-2019 Sewer Rehabilitation Grant**

The following resolution was offered by Councilmember Wimberley, seconded by Councilmember Duplechin and unanimously carried:

**RESOLUTION**

**A RESOLUTION GRANTING THE AUTHORITY  
TO THE MAYOR TO SIGN AND  
SUBMIT ALL NECESSARY DOCUMENTS,  
APPOINT AN ADMINISTRATIVE CONSULTANT AND ENGINEER  
AND TO COMMIT COSTS  
FOR THE FY 2018-2019 LOUISIANA  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS**, the Town of Church Point deems it necessary and proper to submit an application for funding under the Fiscal Year 2018-2019 Louisiana Community Development Block Grant for a sewer system rehabilitation project; and

**WHEREAS**, professional engineering services are necessary in connection with the preparation of the application and the engineering design and inspection, should the project be funded; and

**WHEREAS**, professional grants consulting and administrative consulting services are necessary to assist in the preparation of the application and the partial administration of the grant, should the project be funded; and

**WHEREAS**, in addition to the base rating factors and points, up to two bonus points will be assigned to those applicants which commit other funds to pay the cost of the application preparation and should the project be funded, all of the associated administrative costs and commits to pay the engineering fees associated with the implementation of this project should the project be funded.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Alderman of Town of Church Point that Mayor Russell Stelly is hereby authorized to sign and submit an application for funding and all the necessary documents in connection with the Fiscal Year 2018-2019 Louisiana Community Development Block Grant Program.

**BE IT FURTHER RESOLVED** that Mayor Russell Stelly is hereby authorized to negotiate and sign a contract with Morgan, Goudeau & Associates, Inc. to assist with the application preparation and if the application is funded, provide the professional engineering services required and the Town hereby commits to pay all the engineering fees associated with the implementation of the LCDBG program should the project be funded to receive a bonus point in the rating of the application.

**BE IT FURTHER RESOLVED** that Mayor Russell Stelly is hereby authorized to negotiate and sign a contract with Minvielle and Associates, Inc. to prepare the application for funding and if the application is funded, provide the professional grant administrative services required and the Town hereby commits to pay all the costs associated with the preparation of the application and all of the grant administrative consulting fees associated with the implementation of the LCDBG

program should the project be funded to receive the bonus point in the rating of this application.

**THEREUPON**, the above resolution was duly adopted.

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C E R T I F I C A T E

I, M. Todd Richard, Municipal Clerk of the Town of Church Point, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Alderman of the Town of Church Point on June 5, 2017, at which time a quorum was present and voting.

\_\_\_\_\_  
M.TODD RICHARD  
MUNICIPAL CLERK  
TOWN OF CHURCH POINT

*Public Comment offered;*

The vote was as follows:

YEAS: Comeaux, Duplechin, Wimberley, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT: *Motion approved unanimously.*

**Reports, Request & Introductions of Ordinances:**

***a. Building Codes Inspections Reports and Recommendations to Council by Rodney Richard, Town Inspector***

*Mr. Richard gave report on new inspections and updates from last month.*

- 238 East Minnix Alley Main-Recommendation, Legal Letter of Intent- 30 day response
- 105 Isabelle Street- Recommendation, Legal Letter of Intent- 30 day response
- Corner of Main and Murrell and Vista Street- Recommendation, Legal Letter of Intent-30 day response.
- 123 Vista Street, Recommendation, Legal Letter of Intent- 30 day response
- 248 Barousse Street, Recommendation, Legal Letter of Intent- 30 day response
- 215 South Coolidge Street, Recommendation, Legal Letter of Intent -30 day response
- 121 South Main Street, Follow up from last month.

**b. Liquor License exemption for Our Mother of Mercy Church Bazaar Oct. 6,7, and 8<sup>th</sup> 2017.**

It was moved by Councilmember Malbrough and seconded by Councilmember Daigle to approve a Liquor License for Our Mother of Mercy Church Bazaar to be held October 6, 7, and 8<sup>th</sup> 2017 on Church Grounds at 693 N. Main Street.

*Public Comment offered;*

The vote was as follows:

YEAS: Comeaux, Duplechin, Wimberley, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT:

*Motion approved unanimously.*

**c. Liquor License exemption granted Ch. Pt. Volunteer Fire Dept. for June 3<sup>rd</sup> Annual Car & Truck Show at City Park Pavilion request date change to August 5<sup>th</sup>**

It was moved by Councilmember Daigle, seconded by Councilmember Malbrough, to approve the request for the change to August 5<sup>th</sup> for Ch. Pt. Volunteer Fire Dept. Annual Car & Truck Show to be held at the City Park Pavilion.

*Public Comment offered;*

The vote was as follows:

YEAS: Comeaux, Duplechin, Wimberley, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT:

*Motion approved unanimously.*

**d. Appoint Church Point News as the Official Journal.**

It was moved by Councilmember Comeaux, seconded by Councilmember Duplechin to appoint the Church Point News as the Official Journal for the Town of Church Point.

*Public Comment offered;*

The vote was as follows:

YEAS: Comeaux, Duplechin, Wimberley, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT:

*Motion approved unanimously.*

**Closing:**

**Comments from the Chief of Police, Staff and Councilmen:**

The Mayor, Asst. Chief & Councilmembers thanked the public for attendance. Mr. Harold Fonte presented a plaque before the Mayor, Council and Public, that will be placed at Le Vieux Presbytere stating the site is on the National Historical Registry List.

**After a brief discussion on the upcoming 4<sup>th</sup> of July holiday the Mayor and Councilmembers agreed to move the next regular meeting to Monday July 10<sup>th</sup>, 2017**

**Adjournment**

It was moved by Councilmember Duplechin, seconded by Councilmember Wimberley to adjourn the meeting.

*Motion approved.*

The vote was as follows:

YEAS: Comeaux, Duplechin, Wimberley, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT:

*Motion approved unanimously.*

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RUSSELL STELLY, MAYOR

ATTEST:

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M. TODD RICHARD, MUNICIPAL CLERK