

**MUNICIPAL MINUTES, TOWN OF CHURCH POINT, STATE OF
LOUISIANA, REGULAR MEETING MAY 01, 2017**

ATTENDANCE

MAYOR: Russell Stelly

CHIEF OF POLICE: Albert Venable

ALDERMEN: Errol Comeaux (Ward 5), ~~Robert Dale Wimberley (Ward 4)~~, Gary Duplechin (Ward 3), Joy Daigle (Ward 2), Gene Malbrough (Ward 1)

ABSENT: Dale Wimberley, Brad Andrus

ADMINISTRATIVE STAFF: M. Todd Richard (Municipal Clerk),
~~Brad Andrus (Legal Counsel)~~

COMMENCEMENT

Call to order.

Mayor Stelly called the Regular Meeting to order.

Invocation and Pledge of Allegiance

Invocation was led by Councilmember Duplechin. The Pledge of Allegiance was given by Councilmember Comeaux.

Recognition of Special Guest:

None

Consider Approval of Revised Agenda:

None

Reading and approval of the minutes of the previous meeting

It was moved by Councilmember Comeaux, seconded by Councilmember Malbrough, to accept the minutes as provided.

The vote was as follows:

YEAS: Comeaux, Duplechin, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT: Wimberley

Motion approved unanimously.

Old Business

Magistrate Salary

It was moved by Councilmember Malbrough, seconded by Councilmember Comeaux to table the item of Magistrate Salary due to the absence of Magistrate Brad Andrus

Public Comment offered;

YEAS: Comeaux, Duplechin, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT: Wimberley

Motion approved unanimously.

New Business

1. Engineering Report:

a. Mader Engineering.

**Adopt and approval of Resolution & Notice of Termination of Sewer Rehab Project
Approval of Final Contract Change Order contingent upon LCDGB approval**

Other:

It was moved by Councilmember Duplechain, seconded by Councilmember Comeaux, to adopt the Resolution and Notice of Termination of the Rehabilitation of the Sewerage Collection System.

RESOLUTION OF TERMINATION

The following resolution was offered by Councilmember Duplechin, duly seconded by Councilmember Comeaux, and duly resolved and adopted on May 1, 2017.

A resolution authorizing and directing the Mayor to execute for and on behalf of the Town of Church Point, a *Notice of Termination* for Construction Pro, Inc., Contractor, pertaining to the completion of the contract for "**Rehabilitation of the Sewerage Collection System**" project in accordance with the plans and specifications contained in the contract documents pertaining thereto.

WHEREAS, a final inspection on the above referenced project was performed on April 27, 2017 and minor work items are identified in the Punch List portion of the attached Report of Final Inspection; **and**

WHEREAS, Construction Pro, Inc., as Contractor, has substantially completed the "**Rehabilitation of the Sewerage Collection System**" project in accordance with the plans and specifications contained in the contract documents pertaining thereto; **and**

WHEREAS, the Town of Church Point desires to accept the completed work;

NOW, THEREFORE, BE IT RESOLVED by the Town of Church Point that the Mayor of said Town be, and is hereby empowered, authorized and directed to execute a *Notice of Termination* for and on behalf of the Town of Church Point accepting the work as being substantially completed, and that he be authorized and directed to have a copy of said Notice recorded in the Conveyance Records of the Parish of Acadia, State of Louisiana.

THUS DONE AND ADOPTED in special session duly convened on this the 1st day of May, 2017, at Church Point, Acadia Parish, Louisiana.

ADOPTED: May 1, 2017

RUSSELL STELLY, MAYOR

TODD RICHARD, MUNICIPAL CLERK

CERTIFICATE

I, TODD RICHARD, Clerk of the Town of Church Point, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by the Town of Church Point in regular session on May 1, 2017.

BY: _____
TODD RICHARD, MUNICIPAL CLERK
TOWN OF CHURCH POINT

NOTICE OF TERMINATION

TO WHOM IT MAY CONCERN, and especially all subcontractors, architects, engineers, master mechanics, mechanics, workmen, laborers, and furnishers of materials, machinery, and fixtures:

Public Notice is hereby given, according to law; that the undersigned Owner has accepted work done by Construction Pro, Inc., domiciled in Eunice, Louisiana, as being substantially completed, under the contract with said firm for the "**Rehabilitation of the Sewerage Collection System**" project.

All subcontractors, architects, engineers, master mechanics, workmen, laborers, and furnishers of materials, machinery, fixtures, and supplies must assert whatever claims they have against the said Contractors or against the property growing out of the execution of the contract according to law within forty-five (45) days from registration hereof.

TOWN OF CHURCH POINT

RUSSELL STELLY, MAYOR

Date: _____

ATTEST:

M.TODD RICHARD, CLERK
TOWN OF CHURCH POINT

Public Comment offered;

YEAS: Comeaux, Duplechin, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT: Wimberley

Motion approved unanimously.

It was moved by Councilmember Comeaux, seconded by Councilmember Duplechin, to approve the final contract change order #3 contingent upon LCDGB approval in the amount of \$ 5, 199.37

Public Comment offered;

YEAS: Comeaux, Duplechin, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT: Wimberley

Motion approved unanimously.

It was moved by Councilmember Duplechin, seconded by Councilmember Daigle, to approve Partial Payment #9 to Construction Pro. Inc. LLC in the amount of \$ 30, 678. 69

Public Comment offered;

YEAS: Comeaux, Duplechin, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT: Wimberley

Motion approved unanimously.

It was moved by Councilmember Daigle, Seconded by Councilmember Malbrough, for Mader Eng. to conduct and present to council a feasibility study on the Guidry Street Canal crossing with alternative construction options, including a no build option.

Public Comment offered;

YEAS: Comeaux, Duplechin, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT: Wimberley

Motion approved unanimously.

2. Municipal Department Reports:

a. Warrant Officer Dale Thibodeaux Monthly Report

Statistics for the Warrant/ Narcotics Division for the Month of April 2017 as follows:

32- Bench Warrants resolved by arrest or payment of warrant.

\$ 10, 342.50 collected for recovered bench warrants. 1- Bench Warrants recalled.

1- Credit for Time Served. 51- Misdemeanor and Traffic Citations issued. 23 Drug Cases Completed. Assisted the Church Point Police Dept. with calls needing assistance.

b. Sewer Dept. Backhoe Declare Surplus Property

It was moved by Councilmember Comeaux, Seconded by Councilmember Duplechin to declare the Sewer Dept. Case 1990 Backhoe Surplus Property.

Public Comment offered;

YEAS: Comeaux, Duplechin, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT: Wimberley

Motion approved unanimously

c. Street Sign Replacement Request

Scott La Fleur gave a video presentation on advertisement signs placed on electrical poles, legality of their placement, discussion of their removal, and street signs for repairs and maintenance.

3. Legal

Resolutions:

a. Adopt Millage Rate of 7.01 Mills

The following resolution was offered by Councilmember Comeaux, seconded by Councilmember Daigle

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the **2017** tax roll on all property subject to taxation by Town of Church Point:

MILLAGE

GENERAL ALIMONY

7.01 Mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of **Acadia**, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year **2017**, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a

permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Comeaux, Duplechin, Daigle, Malbrough

NAYS:

ABSTAIN:

ABSENT: Wimberley

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on **May 1st**, 2017, at which meeting a quorum was present and voting.

Town of Church Point, Louisiana, this 1st day of May, 2017

M. Todd Richard
Municipal Clerk
Town of Church Point

Reports, Request & Introductions of Ordinances:

a. Building Codes Inspections Reports and Recommendations to Council by Rodney Richard, Town Inspector

126 South Main Street-Recommendation, Legal Letter of Intent- 30 day response
121 South Main Street- Recommendation, Legal Letter of Intent- 30 day response- Start
Permit Process-Compliance for Residential Occupancy
502 West POW MIA Memorial Dr., Legal Letter of Intent- 30 day response- Removal of
abandon Vehicles
317 Estillette Street, A& B Legal Letter of Intent- 30 day response
346 N. Barousse Street, Legal Letter of Intent- 30 day response
616 Hicks Ln., Legal Letter of Intent -30 day response

b. License request by Acadian Food Express located at 464 Plaquemine Street.

It was moved by Councilmember Daigle and seconded by Councilmember Malbrough to approve a Liquor License for Acadian Food Express located at 464 Plaquemine Street.

Public Comment offered;

YEAS: Comeaux, Duplechin, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT: Wimberley

Motion approved unanimously.

c. Liquor License exemption request by Ch. Pt. Volunteer Fire Dept. for June 3rd Annual Car & Truck Show at City Park Pavilion.

It was moved by Councilmember Daigle, seconded by Councilmember Duplechin, to approve a liquor license exemption for Ch. Pt. Volunteer Fire Dept. for June 3rd for their Annual Car & Truck Show at the City Park Pavilion.

Public Comment offered;

YEAS: Comeaux, Duplechin, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT: Wimberley

Motion approved unanimously.

d. Request for Speed bumps on E. Briscoe Street.

It was moved by Councilmember Daigle, seconded by Councilmember Comeaux for the placement of Speed Bumps on East Briscoe Street. Inclusion for record, petition of names in favor of request.

Public Comment offered;

YEAS: Comeaux, Duplechin, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT: Wimberley

Motion approved unanimously.

Closing:

Comments from the Chief of Police, Staff and Councilmen:

The Chief & Councilmembers thanked the public.

Adjournment

It was moved by Councilmember Malbrough, seconded by Councilmember Duplechin to adjourn the meeting.

Motion approved.

YEAS: Comeaux, Duplechin, Daigle, Malbrough.

NAYS: None

ABSTAIN: None

ABSENT: Wimberley

Motion approved unanimously.

RUSSELL STELLY, MAYOR

ATTEST:

M. TODD RICHARD, MUNICIPAL CLERK